

Office of the Director Fire & Emergency Services, J&K  
Jammu/Srinagar

The Principal  
Holy Presentation Convent School  
Rajbagh Ujh, Kathua

Dated: 19.11.2025

No: DFES-FP/9/2022-04(CC-7079422)/999

Sub: Fire Safety Certificate.

Ref: Your application submission No.HPCS/905/2025 dated: 25.10.2025.

The spot inspection of above said school was got carried out by the inspecting officer of this department. During inspection, it was found that the management has installed 02 Nos. of Hose Reel Hoses and 05 Nos. of First Aid Fire Extinguishers in their school premises. Besides this, one underground water storage tank of 15 KL capacity is also available within the school premises. The school is about 15 Km away from Fire and Emergency Station Kathua and is approachable for fire appliances in case of any emergency. Since the school is already functioning, as such, the management can proceed ahead for operation subject to adopt the following fire safety measures/guidelines in letter and spirit forthwith:-

1. All exit/entrances should be kept open and free from any obstruction for quick and safe evacuation of inmate during any emergency.
2. First Aid Firefighting system installed in the school building should be checked periodically. Staff and management should be fully trained in handling / operating of firefighting system installed in the school building.
3. All electric installations existing in the building should be concealed conduit type.
4. Manual Operated Electric Fire Alarm System should be installed in the school building for alerting the inmates in case of any emergency.
5. All class rooms and examination halls having seating capacity for more than 45 students need to be provided with two exits.
6. The management must provide two exits on opposite directions in both blocks for quick and safe evacuation of students as well as staff in case of any emergency/other calamities.
7. The corridor of the building shall not be used for any kind of storage.
8. No Hazardous material should be kept inside of the school premises (especially LPG cylinder, Petrol and Diesel etc.). Any deviation found in this regard, this clearance will be treated automatically withdrawn/cancelled.
9. The management shall be wholly and solely responsible for keeping the firefighting system in working condition 24x7 and safe evacuation of its students during any mishap.
10. At present school is having two blocks, one is single and another is double storied. As such, no addition / alteration should be made by the management in the existing structure without prior information from this department. Any deviation found in this regard, this clearance will be treated automatically withdrawn/ cancelled.
11. The department can make a surprise visit to your school at any time. During the visit, if the firefighting system (i.e. existing as well as proposed) found defunct and deviation, this clearance issued shall be treated automatically withdrawn/cancelled.
12. This clearance shall be subject to outcome of any dispute/investigation/enquiry/trial if any, pending before any Court of Law/investigation agency. This clearance shall not confirm any title upon the person/company in whose favour it is issued. Further, the status with regard to land shall be the responsibility of the concerned registering authority.
13. The instant clearance is strictly for adoption of fire safety measures/guidelines of the occupancy only and not for authentication of any other claim.
14. The validity of this clearance shall remain in force for one year and same needs to be renew yearly after inspection/checking of entire firefighting system (i.e. existing as well as proposed) installed in the school building. However, before granting permission/ recognition/extension or renewal thereof, the authority concerned shall satisfy himself in terms of conditions laid down in SRO-123 of 2010 and SRO-292 of 2018, Issued by Education Department with regard to physical facilities and also ensure the fire safety measures/guidelines given to the proprietor by this department are fully complied with.

  
Director

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